

EMPLOYEES' RETIREMENT SYSTEM
COUNSELING APPOINTMENTS FOR EMPLOYEES
RETIRING MARCH 2020– AUGUST 2020

The ERS has scheduled counseling appointments for employees retiring in 2020 on March 1, April 1, May 1, June 1, July 1 and August 1 on Oahu only. Neighbor island employees may contact our island district liaisons for an appointment. Employees filing disability retirements should contact ERS directly.

Individual Counseling

Staff will counsel employees on their retirement benefits, provide general information regarding the retirement process, and assist them with the completion of their retirement application and other required forms.

Scheduling an Appointment

Please complete the attached form ERS-FSF to select an appointment date and time and return the form to our office at least 4 weeks prior to your requested appointment date. Please be advised that your appointment must not be more than 150 days and not less than 30 days before retirement date.

Location

All appointments will be held at the ERS Oahu office at 201 Merchant Street, Suite 1400. We suggest that you check in with the ERS reception desk at least 10 minutes prior to your scheduled appointment to pre-register. **Late arrivals may be rescheduled for another time.** We encourage your spouse and/or other parties to attend. Limited parking is available for validation in the building.

If you have additional questions, please call the Oahu office at (808) 586-1735. You may also visit the ERS website at <http://ers.ehawaii.gov/> for more retirement information.

EMPLOYEES' RETIREMENT SYSTEM

Retirement Dates		Counseling Appointment Dates and Times	
March 1, 2020	January 2020	Day of Week	Times
			8:00 AM
			9:15 AM
			10:30 AM
			1:00 PM
	31	Friday	2:15 PM

April 1, 2020	January 2020	Day of Week	Times
	31	Friday	
	February 2020	Day of Week	
	5	Wednesday	
	7	Friday	
	11	Tuesday	
	13	Thursday	
	19	Wednesday	
	21	Friday	
	25	Tuesday	
	27	Thursday	
	March 2020	Day of Week	
	2	Monday	

May 1, 2020	January 2020	Day of Week	Times
	31	Friday	
	February 2020	Day of Week	
	5	Wednesday	
	7	Friday	
	11	Tuesday	
	13	Thursday	
	19	Wednesday	
	21	Friday	
	25	Tuesday	
	27	Thursday	
	March 2020	Day of Week	
	2	Monday	
	4	Wednesday	
10	Tuesday		

EMPLOYEES' RETIREMENT SYSTEM

Retirement Dates	Counseling Appointment Dates and Times			
May 1, 2020	March 2020	Day of Week	Times	
	12	Thursday	8:00 AM 9:15 AM 1:00 PM 2:15 PM	
	16	Monday		
	17	Tuesday		
	18	Wednesday		
	19	Thursday		
	20	Friday		
	27	Friday		
	31	Tuesday		
	April 2020	Day of Week		
	1	Wednesday		

June 1, 2020	January 2020	Day of Week	Times	
	31	Friday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM	
	February 2020	Day of Week		
	5	Wednesday		
	7	Friday		
	11	Tuesday		
	13	Thursday		
	19	Wednesday		
	21	Friday		
	25	Tuesday		
	27	Thursday		
	March 2020	Day of Week		
	2	Monday		
	4	Wednesday		
	10	Tuesday		
	12	Thursday		
	16	Monday		
	17	Tuesday		
	18	Wednesday		
	19	Thursday		
	20	Friday		
	27	Friday		
	31	Tuesday		

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Retirement Dates	Counseling Appointment Dates and Times			
June 1, 2020	April 2020	Day of Week	Times	
	1	Wednesday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM	
	7	Tuesday		
	9	Thursday		
	15	Wednesday		
	17	Friday		
	21	Tuesday		
	23	Thursday		
	27	Monday		
	29	Wednesday		
	May 2020	Day of Week		
	1	Friday		

July 1, 2020	February 2020	Day of Week	Times	
	5	Wednesday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM	
	7	Friday		
	11	Tuesday		
	13	Thursday		
	19	Wednesday		
	21	Friday		
	25	Tuesday		
	27	Thursday		
	March 2020	Day of Week		
	2	Monday		
	4	Wednesday		
	10	Tuesday		
	12	Thursday		
	16	Monday		
	17	Tuesday		
	18	Wednesday		
	19	Thursday		
	20	Friday		
	27	Friday		
	31	Tuesday		
	April 2020	Day of Week		
	1	Wednesday		

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Retirement Dates	Counseling Appointment Dates and Times		
July 1, 2020	April 2020	Day of Week	Times
	7	Tuesday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM
	9	Thursday	
	15	Wednesday	
	17	Friday	
	21	Tuesday	
	23	Thursday	
	27	Monday	
	29	Wednesday	
	May 2020	Day of Week	
	1	Friday	
	5	Tuesday	
	7	Thursday	
	13	Wednesday	
	15	Friday	
	19	Tuesday	
	21	Thursday	
	27	Wednesday	
	29	Friday	
	June 2020	Day of Week	
	1	Monday	

August 1, 2020	March 2020	Day of Week	Times
	4	Wednesday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM
	10	Tuesday	
	12	Thursday	
	16	Monday	
	17	Tuesday	
	18	Wednesday	
	19	Thursday	
	20	Friday	
	27	Friday	
	31	Tuesday	
	April 2020	Day of Week	
	1	Wednesday	
	7	Tuesday	

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Retirement Dates	Counseling Appointment Dates and Times		
August 1, 2020	April 2020	Day of Week	Times
	9	Thursday	
	15	Wednesday	
	17	Friday	
	21	Tuesday	
	23	Thursday	
	27	Monday	
	29	Wednesday	
	May 2020	Day of Week	
	1	Friday	
	5	Tuesday	
	7	Thursday	
	13	Wednesday	8:00 AM
	15	Friday	9:15 AM
	19	Tuesday	10:30 AM
	21	Thursday	1:00 PM
	27	Wednesday	2:15 PM
	29	Friday	
	June 2020	Day of Week	
	1	Monday	
	3	Wednesday	
	9	Tuesday	
	12	Friday	
	16	Tuesday	
	18	Thursday	
	24	Wednesday	
	26	Friday	
	July 2020	Day of Week	
	2	Thursday	

Employees' Retirement System
201 Merchant Street, Suite 1400
Honolulu, HI 96813
Phone (808) 586-1735 Fax. (808) 586-1677
<http://ers.hawaii.gov/>

___ SSS to send confirmation letter
___ SSS to send retirement packet
_____ date assigned to SSS

RETIREMENT COUNSELING APPOINTMENT REGISTRATION FORM

(Please print)

The following information is needed for your registration:

Name: _____ S. S. No.: _____

Address: _____ Birth date: _____

_____ Phone: _____(W)_____ (H)

(1) Retirement Date: _____

(Your retirement date must be the 1st of the month except for December when retirement can be either the 1st or 31st of the month)

(2) Appointment: Date: _____ Time: _____ am / pm

(3) Please indicate your retirement plan: Contributory Noncontributory Hybrid

(4) Do you need an application packet? Yes No

(5) Have you already filed a retirement application for your retirement date? Yes No

(6) Do you need an estimate for the retirement date in Item #1 above? Yes No

Beneficiary Name (one only): _____ Birth date: _____

Relationship: _____

(7) Position Title: _____

Department: _____ State -or- County of _____

(8) Do you have a claim for acquisition of service?

* Claim Attached - or - Claim was submitted on: _____

* If you need to file a claim for service, visit our website to print the claim form or contact the ERS to request the form. All requests and payments must be completed before your retirement date.

FOR ERS USE ONLY
Initials: _____ Date: _____