

**EMPLOYEES' RETIREMENT SYSTEM  
OF THE STATE OF HAWAII  
Request for Proposal in Providing Services to  
Assist With Computing  
PENSION BENEFIT PAYMENTS**

The Employees' Retirement System of the State of Hawaii (ERS) is seeking one or more qualified accounting, auditing or actuarial firms to assist the ERS with processing pension benefit applications and computing pension benefit payments for retirants and prospective retirants.

The ERS provides retirement, disability and survivor benefits for State, City and county employees, including teachers, professors, police officers, firefighters, judges and elected officials. Chapter 88, HRS, and Hawaii Administrative Rules Chapters 6-20 through 6-29 govern the ERS and the calculation and processing of pension benefit payments. Information used in the calculation of the pension benefit is received from multiple employers of the State, City and counties, either electronically or manually, through the respective personnel and/or payroll offices.

To be considered, the firm(s) must have provided services in computing pension benefit payments and processing pension applications for at least thirty-six months during the past sixty months.

The Request for Proposal, RFP 2013-01, contains a more detailed description of the scope of services that the ERS requires. The Request for Proposals may be requested, beginning at 3:00 p.m. (HST) on August 2, 2013, in person at the address below or at [konishig@hiers.org](mailto:konishig@hiers.org).

Employees' Retirement System  
RFP 2013-01 PENSION BENEFITS  
201 Merchant Street, Suite 1400  
Honolulu, HI 96813-2980

The completed statements must be received by the ERS by 4:30 p.m. (HST) on September 6, 2013.

## 8.1.2013 **PROPOSED PROCUREMENT TIMETABLE**

Activity	Scheduled Date
RFP Announcement	8/1/2013
RFP Available to prospective offerors	8/2/2013
Closing date for submission of questions	8/14/2013
ERS response to offeror's questions	8/23/2013
Closing date for receipt of proposals	9/6/2013
Contractor selection and award	10/1/2013