

EMPLOYEES' RETIREMENT SYSTEM
COUNSELING APPOINTMENTS FOR EMPLOYEES
RETIRING SEPTEMBER 2019 – DECEMBER 2019

The ERS has scheduled counseling appointments for employees retiring in 2019 on September 1, October 1, November 1, December 1, and December 31 on Oahu only. Neighbor island employees may contact our island district liaisons for an appointment. Employees filing disability retirements should contact ERS directly.

Individual Counseling

Staff will counsel employees on their retirement benefits, provide general information regarding the retirement process, and assist them with the completion of their retirement application and other required forms.

Scheduling an Appointment

Please complete the attached form ERS-FSF to select an appointment date and time and return the form to our office at least 4 weeks prior to your requested appointment date. Please be advised that your appointment must not be more than 150 days and not less than 30 days before retirement date.

Location

All appointments will be held at the ERS Oahu office at 201 Merchant Street, Suite 1400. We suggest that you check in with the ERS reception desk at least 10 minutes prior to your scheduled appointment to pre-register. **Late arrivals may be rescheduled for another time.** We encourage your spouse and/or other parties to attend. Limited parking is available for validation in the building.

If you have additional questions, please call the Oahu office at (808) 586-1735. You may also visit the ERS website at <http://ers.ehawaii.gov/> for more retirement information.

EMPLOYEES' RETIREMENT SYSTEM

Retirement Dates	Counseling Appointment Dates and Times			
September 1, 2019	July 2019	Day of Week	Times	
	5	Friday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM	
	9	Tuesday		
	11	Thursday		
	17	Wednesday		
	19	Friday		
	23	Tuesday		
	25	Thursday		
	29	Monday		
	31	Wednesday		
	August 2019	Day of Week		
	2	Friday		

October 1, 2019	July 2019	Day of Week	Times	
	5	Friday	8:00 AM 9:15 AM 10:30 AM 1:00 PM 2:15 PM	
	9	Tuesday		
	11	Thursday		
	17	Wednesday		
	19	Friday		
	23	Tuesday		
	25	Thursday		
	29	Monday		
	31	Wednesday		
	August 2019	Day of Week		
	2	Friday		
	5	Monday		
	7	Wednesday		
	9	Friday		
	13	Tuesday		
	15	Thursday		
	21	Wednesday		
	23	Friday		
	27	Tuesday		
29	Thursday			

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Retirement Dates	Counseling Appointment Dates and Times			
November 1, 2019	July 2019	Day of Week	Times	
	5	Friday		
	9	Tuesday		
	11	Thursday		
	17	Wednesday		
	19	Friday		
	23	Tuesday		
	25	Thursday		
	29	Monday		
	31	Wednesday		
		August 2019	Day of Week	
		2	Friday	
		5	Monday	
		7	Wednesday	8:00 AM
		9	Friday	9:15 AM
		13	Tuesday	10:30 AM
		15	Thursday	1:00 PM
		21	Wednesday	2:15 PM
		23	Friday	
		27	Tuesday	
		29	Thursday	
		September 2019	Day of Week	
		4	Wednesday	
		6	Friday	
		10	Tuesday	
		12	Thursday	
		18	Wednesday	
		20	Friday	
		24	Tuesday	
		26	Thursday	
		30	Monday	

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Retirement Dates	Counseling Appointment Dates and Times		
December 1, 2019	July 2019	Day of Week	Times
	5	Friday	
	9	Tuesday	
	11	Thursday	
	17	Wednesday	
	19	Friday	
	23	Tuesday	
	25	Thursday	
	29	Monday	
	31	Wednesday	
	August 2019	Day of Week	
	2	Friday	8:00 AM
	5	Monday	9:15 AM
	7	Wednesday	10:30 AM
	9	Friday	1:00 PM
	13	Tuesday	2:15 PM
	15	Thursday	
	21	Wednesday	
	23	Friday	
	27	Tuesday	
	29	Thursday	
	September 2019	Day of Week	
	4	Wednesday	
	6	Friday	
	10	Tuesday	
	12	Thursday	
	18	Wednesday	
	20	Friday	
	24	Tuesday	
	26	Thursday	
	30	Monday	

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Retirement Dates	Counseling Appointment Dates and Times		
December 1, 2019	October 2019	Day of Week	
	7	Monday	
	8	Tuesday	
	9	Wednesday	8:00 AM
	10	Thursday	9:15 AM
	11	Friday	10:30 AM
	16	Wednesday	1:00 PM
	18	Friday	2:15 PM
	22	Tuesday	
	24	Thursday	
	30	Wednesday	
	November 2019	Day of Week	
	1	Friday	

Retirement Dates	Counseling Appointment Dates and Times		
December 31, 2019	August 2019	Day of Week	Times
	5	Monday	
	7	Wednesday	
	9	Friday	
	13	Tuesday	
	15	Thursday	
	21	Wednesday	
	23	Friday	8:00 AM
	27	Tuesday	9:15 AM
	29	Thursday	10:30 AM
	September 2019	Day of Week	1:00 PM
	4	Wednesday	2:15 PM
	6	Friday	
	10	Tuesday	
	12	Thursday	
	18	Wednesday	
	20	Friday	
	24	Tuesday	
	26	Thursday	
	30	Monday	

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Retirement Dates	Counseling Appointment Dates and Times		
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	7	Monday	
	8	Tuesday	
	9	Wednesday	
	10	Thursday	
	11	Friday	
	16	Wednesday	
	18	Friday	
	22	Tuesday	
	24	Thursday	8:00 AM
	30	Wednesday	9:15 AM
	November 2019	Day of Week	10:30 AM
	1	Friday	1:00 PM
	5	Tuesday	2:15 PM
	7	Thursday	
	13	Wednesday	
	15	Friday	
	18	Monday	
	20	Wednesday	
	22	Friday	
	25	Monday	
	27	Wednesday	

Employees' Retirement System
201 Merchant Street, Suite 1400
Honolulu, HI 96813
Phone (808) 586-1735 Fax. (808) 586-1677
<http://ers.hawaii.gov/>

___ SSS to send confirmation letter
___ SSS to send retirement packet
_____ date assigned to SSS

RETIREMENT COUNSELING APPOINTMENT REGISTRATION FORM

(Please print)

The following information is needed for your registration:

Name: _____ S. S. No.: _____

Address: _____ Birth date: _____

_____ Phone: _____(W)_____ (H)

(1) Retirement Date: _____

(Your retirement date must be the 1st of the month except for December when retirement can be either the 1st or 31st of the month)

(2) Appointment: Date: _____ Time: _____ am / pm

(3) Please indicate your retirement plan: Contributory Noncontributory Hybrid

(4) Do you need an application packet? Yes No

(5) Have you already filed a retirement application for your retirement date? Yes No

(6) Do you need an estimate for the retirement date in Item #1 above? Yes No

Beneficiary Name (one only): _____ Birth date: _____

Relationship: _____

(7) Position Title: _____

Department: _____ State -or- County of _____

(8) Do you have a claim for acquisition of service?

* Claim Attached - or - Claim was submitted on: _____

* If you need to file a claim for service, visit our website to print the claim form or contact the ERS to request the form. All requests and payments must be completed before your retirement date.

FOR ERS USE ONLY
Initials: _____ Date: _____