



**NOTICE TO OFFEROR'S**  
**REQUEST FOR PROPOSALS,**  
**(RFP) # ERSP-105, for**  
**ACTUARIAL SERVICES, TERM 2021 – 2026**  
**for the EMPLOYEES' RETIREMENT SYSTEM**  
**of the STATE OF HAWAII.**

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**Summary:**

The Employees' Retirement System of the State of Hawaii (ERS) is soliciting proposals from qualified firms to provide actuarial services. ERS will be providing a single, multi-year award to one (1) firm. In order for the Offeror firm to be considered for award, the Offeror is required to be in business for a minimum of five (5) years. Have three (3) statewide, multi-employer public pension fund clients which has assets totaling \$10 billion with a membership greater than 100,000 members.

**Posting:**

The RFP solicitation is posted at State ERS website (<https://ers.ehawaii.gov/>) and at State SPO website (<https://hands.ehawaii.gov/hands>). Offeror's are to carefully examine the specifications thereof and proceed accordingly in order to be considered for award.

**Compliance:**

In order for an Offeror firm to be considered for award it is to be duly registered to do business in the State of Hawaii, registered through (<http://cca.hawaii.gov/resources>) and to be Compliant in Hawaii Compliance Express (HCE) (<http://vendors.ehawaii.gov/hce>) by the date and time of award.

A compliant vendor will be issued a Compliance Certificate by HCE which the State requires a vendor to have and be maintained through-out the contract term in order to receive award and subsequent payments for services. Offeror's are requested to register in advance at the above agencies in order to allow for ample time for compliance processing.

**Due Date:**

Hardcopy Proposals are to be shipped and received at ERS by April 12, 2021 at 4:00, delivered to:

**Employees' Retirement System of the State of Hawai'i**  
**201 Merchant Street, Suite 1400, Honolulu, Hawaii 96813**

**Inquiries:**

Please email inquiries to [dbf.ers.procure@hawaii.gov](mailto:dbf.ers.procure@hawaii.gov) with a copy to [Steven.Melendrez@hawaii.gov](mailto:Steven.Melendrez@hawaii.gov) and [Larry.Wolfe@hawaii.gov](mailto:Larry.Wolfe@hawaii.gov)