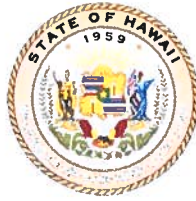


DAVID Y. IGE
GOVERNOR




THOMAS WILLIAMS
EXECUTIVE DIRECTOR

KANOE MARGOL
DEPUTY EXECUTIVE DIRECTOR

STATE OF HAWAII
EMPLOYEES' RETIREMENT SYSTEM

November 5, 2021

To: State and County Personnel Officers

From: Thomas Williams, Executive Director 

Subject: Request for Current Bargaining Unit Agreements Used for ERS-Eligible Employees

In accordance with the provisions of Section 88-103.7, HRS, which require departments and agencies of the State and Counties to provide the ERS with information necessary to compute retirement benefits for their employees, we request soft copies of the bargaining unit (BU) agreements currently being used to pay your employees as reported to the ERS.

As mentioned during our Employer Briefing in July, and as we prepare for our individual employer meetings, we are reviewing your department's reported pay types and our payroll data fields as they are used to determine service credit and average final compensation. To achieve a clearer definition and understanding of ERS-eligible compensation, we need to review the BU agreements under which you pay your employees. In particular, we are interested in definitions of compensation and basic rates of pay. We only require agreements for those who are ERS-eligible.

If possible, please provide soft copies of the BU agreements by November 15, 2021 to the following email address: dbf.ers.eemployerteam@hawaii.gov

Should you have any questions on the above, please contact Donna Curry, Program Specialist, at (808) 586-1678 or Jennifer Tanaka, Disbursement and Benefits Supervisor, at (808) 586-1753. Thank you in advance for your cooperation.



Employees' Retirement System
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