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STATE OF HAWAII
EMPLOYEES' RETIREMENT SYSTEM

April 22, 2022

TO: State and County Directors

FROM: Thomas Williams, Executive Director
Employees' Retirement System

SUBJECT: Employer Reporting

I'm writing to inform you that the Employees' Retirement System (ERS) will be requesting a meeting with your personnel, payroll, and information system's staff to discuss payroll reporting matters.

In accordance with the provisions of Section 88-103.7, HRS, which require departments and agencies of the State and Counties to provide the ERS with information necessary to compute retirement benefits for their employees, we will be discussing the following:

1. Compensation - Review the definition of compensation as it pertains to employer reporting of pay to ERS. To ensure that all pay types are being reported accurately and consistently from all employers for retirement benefit purposes, ERS will clarify those pay types which are eligible for inclusion within the definition of compensation for purpose of ERS contribution and benefit calculation.
2. Pay Types - Verify the descriptions provided to ERS and to clarify the ERS' assessment whether the "Eligible for ERS Compensation" fields indicated for those pay types conform with the definition of ERS eligible compensation as defined in statute.

The ERS wishes to thank you and your staff for collaborating with us as we attempt to ensure statutory and IRS compliance.

Should you have any questions, please contact Shanna Sakagawa, Program Specialist, at (808) 586-1791.

Attachments



Employees' Retirement System
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