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**STATE OF HAWAII**  
**EMPLOYEES' RETIREMENT SYSTEM**

January 31, 2025

Addendum No. 1

Request for Proposals No. ERS 2025-03  
Member of the Medical Board  
of the Employees' Retirement System  
of the State of Hawaii

Issued January 22, 2025

OFFERORS: Please replace page 1 with the attached revised page 1 (revised 1/31/2025) containing the following changes (subject matter being inserted/changed is highlighted).

Page /Item	Change	Comment
Page 1 - 1.2 Purpose	Correct contract term end date in Summary to 7/31/2027.	See 2.2.1 Contract Term



Employees' Retirement System  
of the State of Hawaii

## SECTION 1 ADMINISTRATIVE OVERVIEW

### 1.1 BACKGROUND

The Employees' Retirement System of the State of Hawaii (ERS or State) was established by Chapter 88, Hawaii Revised Statutes (HRS), for the purpose of providing retirement allowances and other benefits for State and County government employees. The general administration and operation of the ERS is vested in a Board of Trustees.

Members of the ERS who are physically or mentally incapacitated for the further performance of duty may apply for, and, if all statutory requirements are satisfied, may be granted, ordinary disability retirement allowances. Members of the ERS who have been permanently incapacitated as the natural and proximate result of an accident occurring while in the actual performance of duty at some definite time and place, or as the cumulative result of some occupational hazard, through no willful act or negligence on the member's part, may apply for, and, if all statutory requirements are satisfied, may be granted service-connected disability retirement benefits. If all statutory requirements are satisfied, benefits are also available in the case of an "accidental death" of an ERS member. An "accidental death" is a death that is the natural and proximate result of an accident occurring at some definite time and place while the member was in the actual performance of duty, or due to the result of some occupational hazard, and not caused by willful negligence on the part of the member.

The Board of Trustees is required to designate a medical board (Medical Board) of three physicians to arrange for and pass upon all medical examinations required under Chapter 88, HRS, to investigate all essential statements and certificates by or on behalf of a member in connection with applications for disability retirement, and to report in writing to the Board of Trustees its findings, conclusions and recommendations on all matters referred to it. The Medical Board is also required to determine and certify to the Board of Trustees whether a member's death was an "accidental death."

### 1.2 PURPOSE

The purpose of this solicitation is to select one physician, from different medical disciplines to serve as a member of the Medical Board. The term of the contract awarded pursuant to this solicitation will commence on 3/17/2025 (estimated) and end on 7/31/2027, with the option to extend for two (2) additional periods not to exceed one (1) year each, on the same terms and at the same price as the original contract period. The Chairperson of the Medical Board may assist in the selection.

### 1.3 AUTHORITY

This Request for Proposals (RFP) is issued under the provisions of Chapter 103D, Hawaii Revised Statutes. All prospective offerors are charged with presumptive knowledge of all requirements of the cited authorities. Submission of a valid executed proposal by any prospective offeror shall constitute certification of such knowledge on the part of such prospective offeror.